

ATTACHMENT A1
INDIANA VETERAN OWNED SMALL BUSINESS RFP SUBCONTRACTOR
COMMITMENT FORM

In accordance with Section 1.22 of RFP 23-72538, the respondent is expected to submit with its proposal an Indiana Veteran Owned Small Business (IVOSB) RFP Subcontractor Commitment Form. The Form must show that there are, participating in the proposed contract, Indiana Veteran Owned Small Business(es) listed in the “VETBIZ” registry, or listed on the IDOA Directory of Certified Firms that conform to the IVOSB rules as laid out at <https://www.in.gov/idoa/mwbe/indiana-veteran-business-program/ivosb-faqs/>.

If participation is met through use of vendors who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in “**TOTAL BID AMOUNT**” should match the amount entered in the Attachment D, Cost Proposal Template Tab Cost Summary cell (E12).

If the vendor responding to the RFP is an IVOSB certified entity, the letter confirming same should be submitted with their response. IDOA will verify the certification but will not check for it. Therefore the responding vendor has the responsibility to alert IDOA of their certification. The IVOSB respondent will receive the total points for the IVOSB evaluation criteria per section 3.2.7. Additional ISVOB subcontractors must be included if the IVOSB respondent is seeking the additional bonus point.

The IVOSB respondent must list their **company contact information only** on the IVOSB Subcontractor Commitment Form.

Failure to address these goals may impact the evaluation of your Proposal. The Department reserves the right to verify all information included on the IVOSB Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed IVOSB subcontractors meet the following criteria:

- Must be listed on Federal Center for Veterans Business Enterprise registry, under INDIANA, or listed on the IDOA Directory of Certified Firms, **on or before** the proposal due date.
- Prime Contractor must include with their proposal the subcontractor’s veteran business Certification Letter provided by either IDOA or Federal Govt. (VA OSDDBU), to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE (see Section 1.21) or IVOSB.
- IVOSB must have a Bidder ID (see section 2.3.7 - Department of Administration, Procurement Division)
- A Prime Contractor who is an IVOSB **can** count their own workforce or companies to meet this requirement.
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or service only in the industry area for which it is certified as listed in the federal registry, under INDIANA (<https://www.vip.vetbiz.va.gov/>) or IDOA Certified Firm directories <https://www.in.gov/idoa/mwbe/indiana-veteran-business-program/ivosb-faqs/>
- Must be used to provide the goods or services specific to the contract.

INDIANA VETERAN OWNED SMALL BUSINESS RFP SUBCONTRACTOR LETTER OF COMMITMENT

A signed letter(s), on company letterhead, from the IVOSB must accompany the IVOSB Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the IVOSB of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The State reserves the right to deny evaluation points if the letter(s) is not attached. The State may deny evaluation points if the letter(s) is not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of the “**TOTAL BID AMOUNT**” and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound by the policies and processes involving the State's IVOSB Program. Questions involving the regulations governing the IVOSB Subcontractor Commitment Form should be directed to: indianaveteranspreference@idoa.in.gov.

STATE OF INDIANA IVOSB SUBCONTRACTOR COMMITMENT FORM

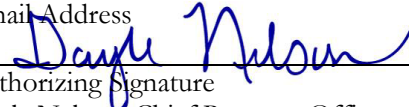
RFP#: 23-72538 Library E-Rate Service Provider

TOTAL BID AMOUNT: (Cell E2 of Cost Summary Worksheet, Att.D) (Estimated \$X over the term of the contract if all sites procured)

Company Name: ESI Tech Advisors	Contact Person: Andrew Hall	
Address: 8050 Castleway Drive Indianapolis, IN 46250	E-mail: ahall@esiindy.com	
Sub-Contract Amount: Estimated \$23,905 if all sites procured	Telephone Number: (317) 596-9891	Fax Number: (317) 596- 9894
Sub-Contract Percentage of Total Bid: 3%	Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u> Field Service; Circuit Installation, Ongoing Delivery, Troubleshooting and Maintenance; Staff Augmentation, Telecom Auditing and Management	
Provide approximate dates when Sub-Contractor will perform on this project: July 1, 2023 – June 30, 2027		

Company Name:	Contact Person:	
Address:	E-mail:	
Sub-Contract Amount:	Telephone Number: ()	Fax Number: ()
Sub-Contract Percentage of Total Bid:	Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u>	
Provide approximate dates when Sub-Contractor will perform on this project:		

ENA Services, LLC
 Respondent Firm
 618 Grassmere Park Drive, Suite 12
 Address
 Nashville, TN 37211
 City/State/Zip Code
 Representative
 November 3, 2022
 Date

(615) 312- 6000
 Telephone Number
 (615) 312-6099
 Fax Number
 gnelson@ena.com
 Email Address

 Authorizing Signature
 Gayle Nelson, Chief Revenue Officer
 Printed Name and Title

☐ Please check if additional forms are attached.
 Page _____ of _____

**FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF
COMMITMENT.**



Because you depend on IT.

To whom it may concern re: ISL RFP#: 23-72538

This letter of commitment states that ESI will support ENA on the following:

- Percentage of the total bid amount estimated at 3%
- Services/Products to include:
 - Augment ENA field support team
 - Field Service support
 - Router, firewall, switch configuration and deployment
 - Ongoing Delivery of route-switch systems
 - Troubleshooting and Maintenance
- July 1, 2023 – June 30, 2027

ESI Overview:

ESI a premier IT consulting company in the Midwest. Our depth of expertise, commitment to client partnerships, communication skills, and comprehensive methods make ESI the top choice for your organization's IT needs.

- **Customer focus** – is at the core of our business. We recognize the individuality of our clients and we learn in detail about their IT needs so we can provide a tailored solution to meet their goals.
- **Flexible Solutions for Unique Visions** – Our team conducts initial assessments to determine the appropriate design for our customer's environment. We develop a plan that not only meets current needs, but allows for success in future growth.
- **Five Phase Approach** – ESI's proven five phase approach to assess, design, develop, implement and support is the foundation for all customer engagements.

Mission Statement

To offer the best technical solutions, with clear communication and proven processes that guarantee results and client satisfaction.

At a glance:

- Veteran-owned small business, headquartered in Indianapolis, IN
- Customers: 500+
- Employees: 50
- Nearly 600 years' combined IT experience
- Complaint free with the BBB
- Founded: 1997

Sincerely,

Andrew D. Hall

Andrew D. Hall
Director of Sales



DEPARTMENT OF VETERANS AFFAIRS
Center for Verification and Evaluation
Washington DC 20420

1/5/2021
In Reply Refer To: **00VE**

Mr. Mark A. Collis
Electronic Strategies, Inc.
DBA: ESI Technology Advisors
DUNS: 968344127
8050 Castleway Drive
Indianapolis, IN 46250

Dear Mr. Collis:

On behalf of the U.S. Department of Veterans Affairs (VA), Center for Verification and Evaluation (CVE), I am writing to inform you that your application for reverification has been approved. Electronic Strategies, Inc. DBA: ESI Technology Advisors (Electronic Strategies, Inc.) will remain eligible to participate in Veterans First Contracting Program opportunities with VA as a verified Veteran-Owned Small Business (VOSB).

This verification is valid for three (3) years from the date of this letter. Please retain a copy of this letter to confirm Electronic Strategies, Inc.'s continued program eligibility in accordance with 38 Code of Federal Regulation (CFR) § 74.12. You may reapply 120 days prior to your new expiration date by logging into <https://www.vip.vetbiz.gov/>.

To promote Electronic Strategies, Inc.'s verified status, you may use the following link to download the logo for use on your marketing materials and business cards: https://www.va.gov/OSDBU/docs/cve_completed_v.jpg. In addition, please access the following link for information on next steps and opportunities for verified businesses: <http://www.va.gov/osdbu/verification/whatsNext.asp>.

While CVE has confirmed that Electronic Strategies, Inc. is presently, as of the issuance of this notice, in compliance with the regulation, Electronic Strategies, Inc. must inform CVE of any changes or other circumstances that would adversely affect its eligibility. Eligibility changes not reported to CVE within 30 days could result in a referral to the Office of Inspector General (OIG), a referral to the Debarment and Suspension Committee, and the initiation of cancellation proceedings—all of which could result in Electronic Strategies, Inc. being removed from the VIP Verification Program.

*"World Class Professionals
Enabling Veteran Business Opportunities by Protecting the Veteran Advantage - One Vet at a Time"*

Please be advised all verified businesses may be required to participate in one or more post-verification audits at CVE's discretion. Additionally, this letter and other information pertaining to Electronic Strategies, Inc.'s verification application may be subject to Freedom of Information Act (FOIA) requests. However, FOIA disclosures include exceptions regarding the personal privacy of individuals, and VA policy similarly provides limitations on the release of individuals records.

If Electronic Strategies, Inc. receives a negative size determination from the U.S. Small Business Administration (SBA), CVE must act in accordance with 38 CFR § 74.2(e). Also note, if at any time Electronic Strategies, Inc. discovers that it fails to meet the size standards for any NAICS Code(s) listed on its VIP profile, CVE requires such NAICS Code(s) be removed within five (5) business days. If these NAICS Codes are not removed within the allotted five (5) business days, CVE may request SBA conduct a formal size determination. In addition, CVE may initiate a referral to OIG, a referral to the Debarment and Suspension Committee and pursue cancellation proceedings. All of the aforementioned referrals and procedures could result in Electronic Strategies, Inc. being removed from the VIP Verification Program.

Thank you for your service to our country and for continuing to serve America through small business ownership.

Sincerely,

A handwritten signature in black ink, appearing to read "John Perkins". The signature is written in a cursive, flowing style.

John Perkins
Director
Center for Verification and Evaluation